

Council Members

District 1: John Thomas
District 2: Bob Anderson
District 3: Everett Carolina
District 4: Lillie Jean Johnson, *Vice Chair*
District 5: Raymond L. Newton
District 6: Steve Goggans
District 7: Louis R. Morant, , *Chairman*

**County Administrator**

Angela Christian

Clerk to Council

Theresa E. Floyd

June 8, 2021

5:30 PM

**GEORGETOWN COUNTY COUNCIL
SPECIAL MEETING
Howard Auditorium, 1610 Hawkins Street,
Georgetown, SC**

AGENDA

- 1. INVOCATION**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF AGENDA**
- 4. CONSENT AGENDA**
 - 4.a Contract #19-082, Change Order #1 for Southern Georgetown Community Library**
 - 4.b Contract #20-055 Cranston Engineering, Task Order #2-Spring Gully Study & Lincolnshire Drainage**
 - 4.c Procurement #21-010, Inmate Telephone Service**
 - 4.d Procurement #21-035, IT Managed Support and Services**
- 5. REPORTS TO COUNCIL**
 - 5.a US 17 Georgetown County Corridor Study - NO ACTION REQUIRED**
 - 5.b FY2022 Annual Budget Adoption - Update Report**
- 6. ADJOURNMENT**

Item Number: 4.a
Meeting Date: 6/8/2021
Item Type: CONSENT AGENDA

AGENDA REQUEST FORM
GEORGETOWN COUNTY COUNCIL



DEPARTMENT: Purchasing

ISSUE UNDER CONSIDERATION:

Contract #19-082, Change Order #1 for Southern Georgetown Community Library

CURRENT STATUS:

In the November 12, 2019 Council Meeting, Council awarded a construction contract for the Southern Georgetown Community Library-General Contractor to Coastal Structures of Georgetown, SC. This Change Order #1 is for additional work that was needed for this project.

POINTS TO CONSIDER:

Task Order #1 dated August 2020 in the amount of \$51,697.81 for Site work required by our internal engineer, additional electrical work, and special casework needed by Owner for teen tech room and other services areas.

Task Order #2 dated September 2020 in the amount of \$16,997.97 for data cabling required as County match for USAC e-rate grant and security system.

Task Order #3 dated January 2021 in the amount of \$72,000 for landscaping improvements desired by County Administrator and outdoor pavilion structure funded by special grant from non-profit foundation.

FINANCIAL IMPACT:

This Change Order will add a total of an additional \$140,695.78 to this project fund in GL Account Number 79049.6020-50703, Sampit Library-Buildings, and is fully funded.

OPTIONS:

- 1) Approve the attached Change Order #1 for a total amount of \$140,695.78.
- 2) Deny the request.

STAFF RECOMMENDATIONS:

Michael Walker of Tych & Walker Architects and Dwight McInvaill, Director of Library Services recommends the approval of the above change order work.

ATTORNEY REVIEW:

No

ATTACHMENTS:

Description	Type
▣ Coastal Structures Change Order 1	Cover Memo



Georgetown County, South Carolina

Execution of Contract Change or Adjustment

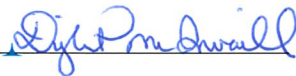
Type of Change: ☒ Change Order ☐ Contract Amendment ☐ Task Order ☐ Other:

Contract #	Sequence #	Amendment #
19-082	1	
Project #	GL Account	Purchase Order
Southern Library	79049.6020-50703	2021-135 replaces 2020-277
PRIOR Contract \$ Total	\$ Amount of this Change (+/-)	REVISED Contract \$ Total
\$1,713,000.00	\$140,695.78	\$1,853,695.78

Administration Use ONLY		
	Signature	Date
Budget Verified:	Dwight McInvaill	06/01/21
Change Originator:		6/3/2021

Consultant Name:	Coastal Structures Corporation
Contract Title:	Southern Georgetown Community Library
Task Order Name:	Not applicable
Scope of Work:	AIA Change Order #1, August 2020 (\$51,697.81): Site work, electrical, and casework; AIA Change Order #2, September 2020 (\$16,997.97): Data cabling plus overhead and profit; and security system plus overhead and profit; AIA Change Order #3, January 2021 (\$72,000): Landscaping addition and outdoor pavilion structure
List Authorized Sub-Consultants:	Greene Wave Contracting; Coastline Electric; Designer Cabinetry by Flanders; ANC Group; and Pye Barker Fire and Safety
Deliverables:	1a) Slope grading, filter fabric, river rock, 8"HDPE, screen, brick top, brick wall, and, concrete pads; 1b) Cat6 cabling to data locations with cables, plates, and connectors; 1c) Wood siding with staining; double console in teen room; and counter installation; 2a) Cat6 48-port patch panel; cable installation; and travel expenses; 2b) Installation of security system with control unit, door contacts, and motion detectors; 3a) Landscape addition with sod, irrigation, and miscellaneous trees and shrubs; and 3b) Detached outdoor pavilion structure.
Justification for Change:	#1: Site work required by Art Baker; electrical work due to Covid-19 disruption of e-rate project; and special casework needed by owner for teen tech room and other service areas; #2: Data cabling required as county match for USAC e-rate grant for the new library; and security system standard to county buildings; and #3: Landscaping improvements desired by County Administrator; and outdoor structure funded by special grant from nonprofit foundation.
Start Date: 8/2020	Completion Date: 6/2021

The parties indicated herein have executed this agreement on the dates written below, the latest of which shall be deemed to be the effective date. No payment will be made for any work performed prior to the effective date. Unless otherwise indicated, receipt of this executed agreement is your Notice to Proceed with the work specified herein.

<p>Georgetown County, SC Signatures:</p> <p> 06/01/21 Date Dwight McInvaill Director of Library Services</p> <p>_____ Louis R. Morant County Council Chairman Date</p>	<p>Vendor: Coastal Structures Corporation</p> <p>See AIA Change Orders _____ (Signature) Date</p> <hr/> <p>NOTES:</p> <p>1. This form is intended as a guide to identify minimum requirements for a contract change or adjustment. All changes must also be compliant with the provisions of the contract.</p> <p>2. Where the intended change cannot be accommodated on this form; use as a cover (noting "See Attached" in the appropriate spaces above) to provide accounting codes, Admin authorization and signatures. Any substitute format <u>must</u> include all elements of this form for each item of work.</p> <p>3. Attach additional budget forms as needed when multiple tasks and resources are proposed.</p>
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Item Number: 4.b
Meeting Date: 6/8/2021
Item Type: CONSENT AGENDA

AGENDA REQUEST FORM
GEORGETOWN COUNTY COUNCIL



DEPARTMENT: Purchasing

ISSUE UNDER CONSIDERATION:

Contract #20-055 Cranston Engineering, Task Order #2-Spring Gully Study & Lincolnshire Drainage

CURRENT STATUS:

This will be task order #2 under Cranston Engineering's current Indefinite Delivery, Indefinite Quantity (IDIQ) Contract #20-055 for Comprehensive MS4 Permit Support and Storm water Engineering & Consulting Services and is for the Spring Gully Community Drainage Study and Lincolnshire Dr. and Player Rd. Drainage Improvement Project.

POINTS TO CONSIDER:

- 1) Task #1 under this work will include a drainage study of the Spring Gully Community. Cranston Engineering will identify drainage issues in the sub-watershed and make recommendations for improvements.
- 2) Task #2 under this work will include model and prepare drainage improvement construction documents for Lincolnshire Dr. and Player Rd. Work will also include bidding and construction administration.
- 3) Expected time for completion is 18 months, Task Order #1 is expected to take approximately 9 months and Task Order #2 is expected to take approximately 9 months.

FINANCIAL IMPACT:

Funding for this work will come from GL Account Number 504.901-50705, Stormwater Management Fund. Non-Departmental-Improvements. The proposed task order amount of \$117,782.50 is fully funded.

OPTIONS:

- 1) Approve the attached task order for \$117,782.50.
- 2) Deny the request.

STAFF RECOMMENDATIONS:

The Storm Water Manager and Public Services Director have approved the attached task order form and recommend the proposed work as indicated on the attached task order form.

ATTORNEY REVIEW:

No

ATTACHMENTS:

Description

Type

▢ Cranston Engineering Contract #20-055, Task Order #2 Cover Memo



Georgetown County, South Carolina

Execution of Contract Change or Adjustment

Type of Change: ☐ Change Order ☐ Contract Amendment ☒ Task Order ☐ Other:

Contract #	Sequence #	Amendment #
20-055	2	
Project #	GL Account	Purchase Order
Spring Gully Study and Lincolnshire Drain	504-901-50705	2021-00000443
PRIOR Contract \$ Total	\$ Amount of this Change (+/-)	REVISED Contract \$ Total
\$26,750.00	\$117,782.50	\$144,532.50

Administration Use ONLY		
	Signature	Date
Budget Verified:		
Change Originator:	Tracy D. Jones	06/02/21

Consultant Name:	Cranston Engineering
Contract Title:	Comprehensive MS4 Permit Support and Stormwater Engineering & Consulting Services, IDIQ
Task Order Name:	Spring Gully Community Drainage Study and Lincolnshire Dr Player Rd Drainage Improvement Project
Scope of Work:	<p>Task 1: Conduct a drainage study of the Spring Gully Community. Identify drainage issues in the subwatershed and make recommendations for improvements.</p> <p>Task 2: Model and prepare drainage improvement construction documents for Lincolnshire Dr. and Player Rd. Assist with bidding and construction.</p>
List Authorized Sub-Consultants:	N/A
Deliverables:	Full report of the recommendations for drainage improvements within the Spring Gully Community and prepare construction documents for bidding and construction for Lincolnshire and Player Road.
Justification for Change:	Georgetown County received numerous complaints about drainage issues within the Spring Gully Community. Working with SCDOT on state roads, the County is studying the area to identify all of the drainage issues and starting work with Lincolnshire and Player Rd
Start Date: NTP	Completion Date: approx. 18 months from NTP

The parties indicated herein have executed this agreement on the dates written below, the latest of which shall be deemed to be the effective date. No payment will be made for any work performed prior to the effective date. Unless otherwise indicated, receipt of this executed agreement is your Notice to Proceed with the work specified herein.

<p>Georgetown County, SC Signatures:</p> <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: right;"> <p>06/02/21</p> <p>_____ Date</p> </div> </div> <p>Ray C. Funnye Director of Public Services</p>	<p>Vendor:</p> <div style="display: flex; justify-content: space-between; align-items: center;"> <p>_____ (Signature)</p> <p>_____ Date</p> </div>
<p>NOTES:</p> <p>1. This form is intended as a guide to identify minimum requirements for a contract change or adjustment. All changes must also be compliant with the provisions of the contract.</p> <p>2. Where the intended change cannot be accommodated on this form; use as a cover (noting "See Attached" in the appropriate spaces above) to provide accounting codes, Admin authorization and signatures. Any substitute format <u>must</u> include all elements of this form for each item of work.</p> <p>3. Attach additional budget forms as needed when multiple tasks and resources are proposed.</p>	
<p>_____ Louis R. Morant, Chairman Georgetown County Council</p> <p style="text-align: right;">_____ Date</p>	

Item Number: 4.c
Meeting Date: 6/8/2021
Item Type: CONSENT AGENDA

AGENDA REQUEST FORM
GEORGETOWN COUNTY COUNCIL



DEPARTMENT: Purchasing

ISSUE UNDER CONSIDERATION:

Procurement #21-010, Inmate Telephone Service

CURRENT STATUS:

The Georgetown County Detention Center is currently under an agreement with Securus Technologies, Incorporated for telephone systems and services for inmate use and is approaching the 5 yr. maximum term limitation and thus must be rebid.

POINTS TO CONSIDER:

This solicitation was advertised in a newspaper of general circulation in Georgetown County and the SC Business Opportunities On-Line Publication, posted on the county and SCBO websites, and direct mailed to all known offer

There were three (3) proposals received and recorded:

- 1) Combined Public Communications, Cold Spring, KY;
- 2) Securus Technologies, Carrollton, TX; and
- 3) IC Inmate Calling Solutions, San Antonio, TX

There were 3 committee members that reviewed the submittals individually and ranked each one according to the evaluation criteria as stated in the request for proposals as follows:

Demonstrated understanding of the problems and needs presented by the project.20%

Soundness of offeror's approach to the problems and needs presented by the project, including offeror's methodology for achieving specific tasks and objectives.20%

Experience and capacity of offeror, including recent and related experience.20%

Qualifications of project personnel and offeror's ability to commit a capable staff and support for a project of this size under the time constraints as listed in the RFP. 20%

Cost effectiveness and reasonableness of offeror's proposed fee. 20%

FINANCIAL IMPACT:

The Inmate Telephone System is not a County expense, but is rather funded by the charges incurred by inmates who use the telephone services and the equipment provided. The County receives a commission, and a technology grant back from the provider for equipment updates.

OPTIONS:

- 1) Award to Securus Technologies of Carrollton, Texas, providing the County with a 75.6% commission on phone calls and a 20% commission on video visitations.
- 2) Decline to award as recommended.

STAFF RECOMMENDATIONS:

Proposals were evaluated based upon the criteria within the Request for Proposal by a committee comprised of Detention Center and Sheriff's Office personnel. Based on that criteria, the highest ranked offeror and recommendation for award goes to Securus Technologies of Carrollton, TX.

ATTORNEY REVIEW:

No

ATTACHMENTS:

Description	Type
▫ Recommendation by Sherriff Carter Weaver	Cover Memo



GEORGETOWN COUNTY SHERIFF'S OFFICE

430 NORTH FRASER STREET
GEORGETOWN, SOUTH CAROLINA 29440
PHONE: 843-546-5102 FAX: 843-546-2752

**CARTER
WEAVER**
SHERIFF

Memorandum

To: Purchasing

From: Carter Weaver, Sheriff 

Date: 5/17/2021

Re: Letter of Recommendation – Bid # 20-010 Inmate Telephone Service
Provider

After careful consideration and review of all offers for Bid # 20-010- Inmate Telephone Service Provider, it is the recommendation of my office to award the contract to Securus Technologies.



Item Number: 4.d
Meeting Date: 6/8/2021
Item Type: CONSENT AGENDA

AGENDA REQUEST FORM
GEORGETOWN COUNTY COUNCIL



DEPARTMENT: Purchasing

ISSUE UNDER CONSIDERATION:

Procurement #21-035, IT Managed Support and Services

CURRENT STATUS:

The current agreement with vendor, VC3, Inc., has reached the County's five (5) year term limitation and thus must be rebid.

POINTS TO CONSIDER:

This solicitation was advertised in a newspaper of general circulation in Georgetown County and the SC Business Opportunities Publication, posted on the county and SCBO websites, and directly emailed to all known offerors. There were eleven (11) responses received:

- 1) Acument IT, LLC;
- 2) AHEAD, Inc.;
- 3) Applied Network Consulting Group, Inc. (ANC Group, Inc.);
- 4) Bell Techlogix;
- 5) Corsica Technologies;
- 6) Encore Technology Group;
- 7) Heritage Digital;
- 8) InterDev, LLC;
- 9) Now Technologies, Inc.;
- 10) TECH3PRO, LLC;
- 11) VC3, Inc.;

An evaluation committee approved by the County Administrator shortlisted the above firms to the top seven (7) candidates. In no particular order, they are:

- 1) Acument IT, LLC;
- 2) Applied Network Consulting Group, Inc. (ANC Group, Inc.);
- 3) Bell Techlogix;
- 4) Corsica Technologies;
- 5) Encore Technology Group;
- 6) InterDev, LLC;
- 7) VC3, Inc.

Interviews were then conducted with the shortlisted candidates and final ranking was determined.

FINANCIAL IMPACT:

These services are currently allocated to GL Account Number 010.109-50431, General Fund.MIS-Other Professional Services up to \$195,000 for FY22. If approved, the additional funds will be made available.

OPTIONS:

- 1) Award a professional services agreement to InterDev, LLC at the recommendation of the

evaluation committee for an estimated annual cost of \$200,496.00.

2) Deny the award.

STAFF RECOMMENDATIONS:

The Evaluation Committee, approved by the County Administrator, reviewed all proposals submitted and shortlisted down to the top seven (7) candidates. The committee members conducted interviews with the top seven (7) firms. After the interview process, scoring was finalized. The evaluation committee recommends award to the highest ranked offeror, InterDev, LLC. Negotiated Costs are \$16,208 per month with a one time onboarding fee of \$6,000. Estimated first year cost with onboarding fee is \$200,496.00. Estimated cost over the five (5) year possible contract term limit is \$1,059,453.07 if a maximum 4% escalator is applied each anniversary. Actual costs will vary on a quarterly basis (either up or down) based on a per user and per device charge.

ATTORNEY REVIEW:

No

ATTACHMENTS:

Description	Type
▢ Final Recommendation from Mr. Walt Ackerman, Director of Administrative Services	Cover Memo



Georgetown County Department of Managed Information Systems

Memorandum

To: Nancy Silver
From: Walt Ackerman
Date: June 4, 2021
Re: RFP 21-035 - IT Managed Support Services

Walt Ackerman
6/4/21

On May 19, 2021, Georgetown County received eleven (11) Responses to RFP 21-035 - IT Managed Support Services. The Following vendors submitted: Acumen IT, LLC; AHEAD, Inc; Applied Network Consulting Group; Bell Techlogix; Corsica Technologies; Encore Technology Group; Heritage Digital, Inc; InterDev, LLC; Now Technologies, Inc; Tech 3 Pro, LLC and VC3, Inc. All of the proposals were found to meet Georgetown County's Bid specifications.

The 3-member review committee, approved by the County Administrator, read into each of the proposals and reviewed the proposed fees, company experience, certifications, expertise, references, client relationship approach, service levels and Management Monitoring, Control & Documentation. The Scores resulted in the following seven (7) vendors being shortlisted: Acumen IT, LLC; Applied Network Consulting Group; Bell Techlogix; Corsica Technologies; Encore Technology Group; InterDev, LLC and VC3, Inc.

After conducting interviews on June 2 & 3, 2021, the evaluation committee re-evaluated each of the proposals submitted by the vendors. The Proposal that was graded highest by the members was InterDev, LLC.

Based on the above, I recommend we award InterDev, LLC; RFP 21-035 - IT Managed Support Services Contract.

Item Number: 5.a
Meeting Date: 6/8/2021
Item Type: REPORTS TO COUNCIL

AGENDA REQUEST FORM
GEORGETOWN COUNTY COUNCIL



DEPARTMENT: County Administrator

ISSUE UNDER CONSIDERATION:
US 17 Georgetown County Corridor Study

CURRENT STATUS:
Provided for information only.

STAFF RECOMMENDATIONS:
Report is provided as information, and requires no action by County Council.