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District 4: Lillie Jean Johnson  
District 5: Austin Beard, *Vice Chairman*  
District 6: Steve Goggans  
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**County Administrator**

Sel Hemingway

**County Attorney**

Wesley P. Bryant

**Clerk to Council**

Theresa E. Floyd

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**January 26, 2017**

**8:00 AM**

**Quality Inn & Suites, 210  
Church St., Georgetown SC**

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**GEORGETOWN COUNTY COUNCIL  
WORK SESSION  
Quality Inn & Suites, 210 Church St.,  
Georgetown SC  
AGENDA**

- 1. CALL TO ORDER**
- 2. REPORTS**
  - 2.a Policy on Acceptance of Private Roads**
  - 2.b County Facility Naming Policy**
  - 2.c Capital Project Sales Tax Report**
  - 2.d ULI Update Report**
  - 2.e Board & Commission Attendance Policy**
  - 2.f Executive Session - 2 Property Acquisition Matters**
  - 2.g Beach Management Report**
  - 2.h Capital Improvement Plan Report**
- 3. ADJOURNMENT**

Item Number: 2.a  
Meeting Date: 1/26/2017  
Item Type: REPORTS

**AGENDA REQUEST FORM**  
GEORGETOWN COUNTY COUNCIL



**DEPARTMENT:** County Council

**ISSUE UNDER CONSIDERATION:**

Review of the County's current policy on accepting private roads.

**ATTACHMENTS:**

Description	Type
▣ Exhibit A Policy on Private Road Improvement	Exhibit
▣ Exhibit B Policy on Acceptance of Existing Roads	Exhibit
▣ Exhibit C - Comparison of SOP by County	Exhibit


# Exhibit A

## GEORGETOWN COUNTY POLICY AND PROCEDURE MANUAL

SECTION: County Policy		TITLE: Improving Private Roads	
SUBJECT: Annually County will improve a maximum of 2 miles of private dirt roads.			
PURPOSE	Establish a policy by which Georgetown County will improve and maintain roads that are currently private.		
POLICY	Annually the County may accept a maximum of 2 miles of existing privately maintained dirt roads into the County road maintenance system and subsequently improve the road to satisfy County's minimum road standard. Property owners in Georgetown County who live on an existing privately maintained dirt road may petition Georgetown County to make improvements and provide routine maintenance of the private dirt road.		
CRITERIA	<p>Roads to be considered for this program must meet the following criteria:</p> <ul style="list-style-type: none"> <li>• The road to be repaired must connect to an existing publicly maintained road.</li> <li>• The road must be an existing, functional, drivable road. The county will not construct a new road in an alternate location to replace the currently traveled route.</li> <li>• The road must serve as the only means of access for a minimum of 2 homes.</li> <li>• The Georgetown County Council must approve the road for improvements.</li> <li>• All property owners must agree to give Georgetown County the necessary right of way and/or easement for repairs and future maintenance to be accomplished.</li> <li>• The county will not replace, relocate, nor reimburse property owners for structures, fences, trees, and landscaping, located with the deeded right of way and/or easement.</li> <li>• Improvements are subject to the wetland disturbance permits from Army Corps of Engineers, OCRM, and any NPDES phase II storm water permit requirements</li> </ul>		
PROCESS	<p>Residents of Georgetown County can call the Public Works Division at 545-3438 and request a private road improvement petition.</p> <p>Every property owner adjacent to the road must sign the petition requesting Georgetown County accept ownership and maintenance of the road.</p> <p>Every property owner on the road must also agree to: (1) provide Georgetown County the needed area for a road right of way totaling a minimum of 50 feet in width, and a 50 foot radius for a cul-de-sac turn around at any dead end.</p>		
DATE 04/10/2012	COUNCIL CHAIRMAN	POLICY NUMBER	14.12
REVIEW DATE: 04/10/2015	<i>[Signature]</i>	PAGE NUMBER	1 of 2



# GEORGETOWN COUNTY POLICY AND PROCEDURE MANUAL

SECTION: County Policy		TITLE: Improving Private Roads	
SUBJECT: Annually County will improve a maximum of 2 miles of private dirt roads.			
PURPOSE	Establish a policy by which Georgetown County will improve and maintain roads that are currently private.		
PROCESS Cont.	<p>(2) give Georgetown County drainage easements where necessary to provide adequate drainage for the road. These drainage easements will be no less than 30' for open ditches and no less than 20' for piped drainage. Additional area may be needed and will be determined by staff.</p> <p>Petitions may be submitted at any time during the year. Petitions submitted after April 1<sup>st</sup> of each year will be held for the following year. All petitions received before April 1<sup>st</sup> with the required signatures will be examined by Public Works staff and scored using the established criteria (see Table #1) and all petitioned roads will be prioritized by this score.</p> <p>Once a road is selected for improvements, and meet the above requirements, the County will:</p> <ol style="list-style-type: none"><li>1. Hire a surveyor to survey the road and prepare plats for the road right of way and drainage easements.</li><li>2. The County attorney will prepare either a deed or an easement to right of way thereby transferring perpetual easement rights and/or title to the County. <i>Every deed or easement must be signed by the property owner for the process to continue.</i></li><li>3. The County will improve the right of way and improve the roadway and drainage.</li><li>4. The road will be added to the County maintenance system for perpetual care.</li></ol> <p>A summary of the staff evaluation as well as the extent and cost of the repairs required will be submitted by the Georgetown County Department of Public Services once every year to County Council for consideration.</p>		
LIABILITY	The owners of the adjacent property shall agree to hold harmless the County and its agents, employees, or contractors from any and all liability for damage and/or destructions of structures, trees, and landscaping within the deeded right of way and/or easement.		
ROAD STATUS	Once the improvements are made the road will be a County Road and placed in the County roads maintenance system for perpetual care.		
FUNDING	Road user Fee funds or other specific funds directed by County Council will be utilized for survey, legal support, other fees required for preparing deeds to transfer ownership of right-of-way and/or easements and to accomplish required improvements.		
ATTACHMENTS	Private street Improvement priority criteria table and methodology.		
DATE 04/10/2012	COUNCIL CHAIRMAN 	POLICY NUMBER	14.12
REVIEW DATE: 04/10/2015		PAGE NUMBER	2 of 2





## Private Street Improvement Priority Criteria Table and Methodology

(TABLE #1- Rev 4/10/12)

1	Length in Miles:	_____
	0-0.5 miles = 5 points	
	0.5-1.0 miles = 3 points	
	>1.0 miles = 1 point	
2	Residences Served Access:	_____
	>20 10 points	
	15 to 20 8 points	
	10 to 15 5 points	
	5 to 10 3 points	
	<5 1 points	
3	Number of homes per mile:	_____
	$T = (\text{number of homes})/(\text{length in miles})$	
	>60 30 points	
	51 - 60 25 points	
	41 - 50 20 points	
	31 - 40 15 points	
	21- 30 10 points	
	< 21 5 points	
4	Estimated cost of Improvements:	_____
	< \$2000 20 points	
	\$2000 - \$8000 15 points	
	\$8001 - \$15,000 10 points	
	\$15,000 - \$25,000 5 points	
	>\$25,000 1 point	
5	School Aged Children:	_____
	10 points added if school aged children live on the road.	
6	Ambulatory Residents:	_____
	10 points added if ambulatory residents live on the road.	
7	Other Land Uses:	_____
	10 points added if the road serves as access to nonresidential uses, (i.e. business, church, nursing home, etc).	
8	Right of Way Clearance:	_____
	15 points added if right of way is clear of obstructions.	



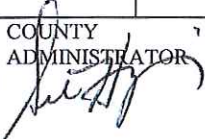
**Private Street Improvement Priority Criteria Table and Methodology**  
(TABLE #1 - Rev 4/10/12 CONTINUED)

9	Drainage Problem Area: 15 points added if no drainage problems are evident.	_____
10	Bridges: 15 points added if there are no bridges present along the road segment.	_____
11	Wetlands: 15 points added if there are no wetlands within or adjacent to the roadway.	_____
12	Contiguous to a paved street: 10 points added if the roadway is abutting a paved road.	_____
13	Connects two paved roads: 5 points added if the roadway connects two or more paved roads.	_____
Total Points Awarded (Maximum possible = 170)		_____



# Exhibit B

## GEORGETOWN COUNTY POLICY AND PROCEDURE MANUAL

SECTION: County Policy		TITLE: Accepting Roads into County Road Maintenance System	
SUBJECT: Acceptance of ownership and maintenance of roads that meet County standards.			
PURPOSE	To establish a thorough and consistent process for accepting new and existing roads into the County maintenance system.		
POLICY	Property owner (Developer) may request Georgetown County to accept new and existing roads into the County Road Maintenance System. The roads and drainage must meet minimum County standards before the County will accept the roads and drainage.		
PROCESS	<p>All new development plans must be reviewed and approved by the Planning Department, Stormwater Division, and the Public Works Division prior to construction.</p> <p>Developer must coordinate all stormwater related inspections with the Stormwater Division at 545-3524.</p> <p>Developer must coordinate all road related inspections as listed below with the Public Works Division at 545-3438. Each step of the construction process must be inspected and approved by Georgetown County (see attached Development Regulation- Subdivision Inspection Checklist).</p> <ul style="list-style-type: none"> <li>Developer must provide sub grade compaction, verified by a licensed Geotechnical Firm if requirement exists, and/or demonstrate proof roll on sub grade with fully loaded tandem dump truck once the road is on grade.</li> <li>Developer must comply with design criteria for thickness of sub base aggregate material. Two inch minimum thickness is required under all curbing (if applicable).</li> <li>Developer must provide base course compaction, verified by a licensed Geotechnical Firm if requirement exists, and/or demonstrate proof roll on base course with fully loaded tandem dump truck once the road is on grade.</li> <li>Asphalt inspection is included with final inspection. Developer must provide asphalt design mix specifications form from the asphalt plant and core samples of the asphalt thickness.</li> <li>All deficiencies identified during the final inspection must be corrected by the Developer before approval is granted.</li> <li>Engineer for the developer must provide a letter certifying that all infrastructure was constructed according to plans and specifications.</li> <li>Attorney for the developer must prepare a deed to right of way for all road right-of-ways and drainage easements. Right of way for all roads will be a minimum of 50 feet in width and all drainage easements will be a minimum of 20 feet in width.</li> </ul>		
DATE 05/25/2010	COUNTY ADMINISTRATOR	POLICY NUMBER	14.15
REVIEW DATE: 05/25/2013		PAGE NUMBER	1 of 2





**GEORGETOWN COUNTY**  
**POLICY AND PROCEDURE MANUAL**

SECTION: County Policy		TITLE: Accepting Roads into County Road Maintenance System	
SUBJECT: Acceptance of ownership and maintenance of roads that meet County standards.			
PURPOSE		To establish a thorough and consistent process for accepting new and existing roads into the County Maintenance System.	
CRITERIA		All developments must meet the minimum requirements of the Georgetown County Development Regulations; plans must be approved by the Planning Commission.  All developments must meet the minimum requirements of the Georgetown County Stormwater Regulations and plans must be approved by the Stormwater Division.  All developments must meet the minimum requirements of the Georgetown County Roadways Design and Construction Manual and plans must be approved by the Public Works Division.  All construction must be inspected and approved by the Georgetown County Public Works Division and the Georgetown County Stormwater Division.	
LIABILITY		The owners of the adjacent property shall agree to hold harmless the County and its agents, employees, or contractors from any and all liability for damage and/or destruction of structures, trees, and landscaping within the deeded right of way and/or easement.	
ROAD STATUS		Once a road is deeded to Georgetown County, the road will be placed in the County Roads Maintenance System.	
FUNDING		All costs associated with construction and dedications are the responsibility of the property owner and/or developer.	
DATE 05/25/2010	COUNTY ADMINISTRATOR	POLICY NUMBER	14.15
REVIEW DATE: 05/25/2013		PAGE NUMBER	2 of 2





GEORGETOWN COUNTY  
DEPARTMENT OF PUBLIC SERVICES  
SUBDIVISION INSPECTION CHECKLIST

Subdivision Name: \_\_\_\_\_

Location: \_\_\_\_\_

Engineer: \_\_\_\_\_

File# \_\_\_\_\_

☐ Private      ☐ Public

Inspection and Approval is required at the Following Stages:

1. Plan review	Date: _____	Approved: _____	Disapproved: _____
2. Clearing & Grubbing:	Date: _____	Approved: _____	Disapproved: _____
3. Curbing Subgrade:	Date: _____	Approved: _____	Disapproved: _____
4. Road Subgrade:	Date: _____	Approved: _____	Disapproved: _____
5. Base Course:	Date: _____	Approved: _____	Disapproved: _____
6. Paving:	Date: _____	Approved: _____	Disapproved: _____
7. Core Samples:	Date: _____	Approved: _____	Disapproved: _____
8. Final Inspection:	Date: _____	Approved: _____	Disapproved: _____
9. Punch List Inspection:	Date: _____	Approved: _____	Disapproved: _____
10. Engineer Certification:	Date: _____	Approved: _____	Disapproved: _____
11. Deed Submittal:	Date: _____	Approved: _____	Disapproved: _____

Inspection Remarks:

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# Exhibit C

## Accepting Private Roads into County Maintenance Systems:

### Comparison of Standard Operating Procedures by County

County	Program to Accept?	Stipulations	Comments
Aiken County	Yes	Aiken County will accept a private road for maintenance once the owner has made improvements to the road at their expense that meets County Road standards and provides a deeded right away for the full recorded acceptance.	Due to the rigorous stipulations, seldom are any private roads added.
Charleston County	Yes	County non-standard roads are a class of roads formerly known as community roads, which are being brought into the County maintenance system as directed by Charleston County Council. In general, the minimum right-of-way width shall be the width of the traveled way plus 5 feet on either side of the road.	On December 6, 2011 Charleston County Council approved for Charleston County began the program by which the roads on the community roads list will be considered public and staff will bring them into the County maintenance system.  Each road will be evaluated based on its individual characteristics. Improvements, such as fixing drainage problems, removing ruts, and cutting back vegetation, will be undertaken as they can be scheduled by the maintenance staff.  Major improvements will be prioritized and compete for funding. Road improvements will come as time and resources allow. Before any improvements can begin they first collect data on these roads, and report this data to County Council. The process of data collection, assessment, and, finally, improvements will be completed over the coming years.
Clarendon County	Yes	Clarendon County accepts privately owned roads that have been paved to the County's specifications and do not have controlled access (are not gated).	Once the County Engineer approves the construction of the road, the owner is required to maintain the road for at least 12 months and make repairs as needed. Once this time has passed and the County engineer has given final approval, the County will accept and the owner is then required to record a general warranty deed transferring the right of way to the County.
Florence County	No	Florence County does not accept maintenance or ownership of any private roads.	N/A
Lancaster County	Yes/No	Although there is currently a program addressing "Legacy Roads", Lancaster County is in the process of closing the County road system from accepting any new roads. Prerequisites for acceptance are in place include providing recorded plats, deeds, and legal counsel grantor documentation.	There is inadequate funding to maintain what is currently maintained, much less new roads. Lancaster County did include a provision for "legacy" roads that nobody claimed to be brought up to standard and accepted; however, that option expired as of last December. The system will be totally closed for any new roads as of the end of 2017. A future Council could always un-do this and start accepting roads again but the Council has taken a hard line regarding accepting new roads.
Sumter County	Yes	Sumter County accepts maintenance or ownership of dirt roads.	If a new road is constructed and it meets Sumter County standards, and the roadway is inspected during construction, the developer provides a - built and a warranty / letter of credit (or cash deposit), Sumter County will accept after one year. The dollar amount of the letter of credit or cash deposit must be not less than fifty (50) percent of the cost of the final one and one-half-inch asphalt overlay.

Item Number: 2.b  
Meeting Date: 1/26/2017  
Item Type: REPORTS

**AGENDA REQUEST FORM**  
GEORGETOWN COUNTY COUNCIL



**DEPARTMENT:** County Council

**ISSUE UNDER CONSIDERATION:**

County Facility Naming Policy

**CURRENT STATUS:**

Georgetown County does not currently utilize a standard policy with regard to naming facilities. Specifically, on a case by case basis, County Council has agreed upon names for facilities as the need arose. Periodically, the County will receive requests to name or rename buildings, parks, and other permanent infrastructure in memory of a community member or in honor of a living individual. Council has rarely taken the action to name a facility after an individual instead choosing to name the facility after the region or area in which it is situated. This report serves to open dialogue amongst the members of Council regarding the pros and cons of naming facilities with respect to donations, in honor of, or in memory of individuals and to seek guidance whether or not a formal policy should exist that will provide criteria for Council to consider when making these decisions.

**POINTS TO CONSIDER:**

**Georgetown County**

1. Georgetown County has named a handful of NEW facilities after living and deceased individuals, e.g. Carroll Ashmore Campbell Marine Complex and Thomas W. Edwards Airport Terminal.
2. Georgetown County has not named historical facilities after individuals.
3. County staff considers facilities to include buildings, rooms, boat ramps, parks, fields, roads, bridges, docks, walkways, parking areas, ponds/lakes, and other publicly accessible property owned by the County.
  - a. *Georgetown County's Land Development Regulations authorizes the Planning Commission to approve road names whereby it is determined at the commission level the specific road name is used to honor, pay homage to, or is a name of historical significance.*
4. South Carolina Statutes do not address the naming of local county facilities.

**Positive Reasoning**

1. Generally speaking, many non-profits will utilize internal policies providing that financial contributions result in the naming of infrastructure after individual donors or their requested name of an individual or family to be honored. These types of policies result in financial pledges, sometimes significant, enhancing the viability of the non-profit (See Exhibit 2).
  - a. *Universities and Colleges espouse this type of naming system quite often.*
2. Naming a building after an individual in his/her honor is a great way to express appreciation for that person's highly significant contributions to society, whether local or national.



## **Negative Reasoning**

1. Individuals are later determined to have negative histories of which the Council would not want to be associated with that history or it that history is now socially unacceptable (See Exhibits 2 and 3, e.g. Paterno, du Pont, Laurie).
2. Incongruent values of donor or honoree with mission of Council and perception (differing political views of donor or honoree but political bartering utilized council members).
3. Seen as self-serving (See Exhibit 1, e.g. LA Councilwoman Janice Hahn).
4. Community groups may determine a more appropriate individual for a facility to be named after resulting in discontent amongst voters.
5. Individuals may in the future commit acts that are morally or socially unacceptable; this “front page news” would highlight a facility named after a tainted honoree or donor; embarrassment.
6. Requests to rename facilities years later after a new individual resulting in the removal of a previous honoree or donors name choice.
7. Controversy that could arise from removal/non-removal of a name.
  - a. *Contractual obligations associated with donor contributions resulting in lawsuits*
  - b. *Returning the donation (appropriation?)*
  - c. *Libel/slander*
  - d. *Acquiescence to the “front page news” by failing to remove name and associated perception.*
8. Loss of association with geographic location within the County e.g. Parkersville Community Center” is automatically known to be situated in the Parkersville area.

## **Points to Consider**

1. Permanence of action.
2. Removal/Rename.
3. Reputation.
4. Residence/Employment location.
5. Timeframe after death before honoring.
6. Societal contributions and accomplishments.
7. Local citizen vs. national figure.
8. Other non-County facilities utilizing the same name.
9. Letters of recommendation.
10. Years of residency or employment within County/birthplace.
11. Initiation of requests (from council, citizens, staff, etc).
12. Replacement facilities, new name or old name.
13. Simple majority, super majority, unanimous vote.

## **Other Local Jurisdictions**

1. Horry County votes on requests as they arise.
2. Charleston County (Exhibit 4) has several, more strict requirements:
  - a. *A person has to have served as a County employee or official of Charleston County government.*

- b. Resided or worked in area where facility is to be located.*
  - c. If a person is deceased, there has to be a period of 45 days before a decision can be rendered.*
3. Beaufort County (Exhibit 5) has a policy on naming landmarks only.
- a. They require that a person honored be deceased a minimum of five years.*
4. Spartanburg County (Exhibit 6) requires the individual be deceased along with other requirements:
- a. Five letters of recommendation from groups, individuals or communities.*
  - b. Active involvement in the County for 25 years.*
  - c. Born and raised in Spartanburg County.*
  - d. Unanimous vote by Council.*
5. Jasper County (Exhibit 7) requires that a person be deceased for at least 45 days and other requirements:
- a. Resided or worked in Jasper County.*
  - b. Been involved in Jasper County affairs over a span of years the makes the individual generally recognized amongst the community for their accomplishments.*
6. Sumter County does not name buildings after individuals however they have named rooms or placed plaques inside a building.
7. Aiken County (Exhibit 8) does not have a policy regarding naming of buildings but they do have a policy regarding names that appear on plaques for new buildings.
8. Edgefield County, Anderson County, and Marion County do not have policies.

#### **ATTACHMENTS:**

Description	Type
▣ County Facility Naming Backup Material	Backup Material

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## Building-naming policies being reshaped by controversies

By Keith Matheny, USA TODAY

Updated 3/11/2012 8:15 PM

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When former Arapahoe County, Colo., Sheriff Patrick Sullivan was arrested in November on suspicion of offering a man methamphetamine in exchange for sex, he was held in the Patrick J. Sullivan Jr. Detention Center — the county jail named for him following his retirement in 2002.

## Sponsored Links

Former San Bernardino County, Calif., Supervisor Paul Biane awaits trial after pleading not guilty to eight charges, including accepting a bribe as a public official.

Those interested in the case can read about it at the Paul A. Biane Library in Rancho Cucamonga.

Whether it's a politician seeking a lasting legacy in concrete and steel or a rich benefactor getting his or her name chiseled into a wall, putting names on buildings brings with it the possibility of controversy.

**STORY:** Federal board to settle dispute on naming island

Polymakers across the country recently have revised or are rethinking their facilities-naming policies in the light of those possibilities.

• A spokeswoman for Deschutes National Park in Bend, Ore., said last month that the park would reexamine its naming policies after park officials last year named its Wanoga Sno-Park for Frank Ellis, a snowmobiling enthusiast who died in 2007. Park officials said they were unaware Ellis was a convicted sex offender dating back to a 1986 conviction.

• Supervisors in San Bernardino County — home to Biane — changed their facilities-naming policy in August to prohibit naming public places after elected officials until they've been out of office at least three years.

• In Arapahoe County, a similar policy change is under consideration, as the former sheriff awaits trial.

Naming public facilities for sitting officeholders "has become incredibly common" over the past 25 years or so, says Ron Kaye, a former Los Angeles *Daily News* editor who still blogs about the city and disagreed when the City Council voted unanimously Feb. 7 to name its City Hall East after former mayor James Hahn.

The motion was made last summer by Hahn's sister, then-councilwoman Janice Hahn, before she was elected to Congress.

"He wasn't the worst of mayors or the best, but he was hardly somebody to name City Hall East after," Kaye said.

"It used to be that it was a distinguished person who had died or at least reached a very old age," he added. "It was meant to honor somebody not just because he held office, but because he achieved things that were generally seen as highly significant. That's what troubles me — that we cheapen honors."

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Some state and federal legislators who land taxpayer-funded projects for their home districts include their names on the facility as part of the package — a practice New Mexico Republican state Sen. Mark Boitano called "monuments to me."

Boitano in January reintroduced a bill that would prohibit naming public property or programs after public officials while they are still in office.

A similar bill he introduced last year was voted down in the Senate Rules Committee, where it's now under consideration again.

*Contributing: Matheny also reports for The Desert Sun in Palm Springs, Calif.*

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# CHARLESTON County

## Judy Blankenship

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**From:** Shawn R. Smetana <SSmetana@charlestoncounty.org> on behalf of Public Info  
<PublicInfo@charlestoncounty.org>  
**Sent:** Tuesday, November 08, 2016 11:25 AM  
**To:** Judy Blankenship  
**Subject:** RE: Contact From CharlestonCounty.org

Here's the policy:

### Naming County Buildings Policy - September 4, 2007

County Council established the following policy regarding the naming of buildings, structures, roads, bridges and other facilities for which the County Council has naming authority.

As a general rule, when naming in honor of a person, the following guidelines apply:

1. Have served as an employee or official of Charleston County government.
2. Have an exemplary reputation.
3. Have resided or worked in the geographical area of the county where the facility is to be located.
4. In the event the person to be honored is deceased, there should be a period of 45 days following the honoree's death before a decision on naming a county owned facility is made.
5. County Council may vote to rename a facility or remove a name previously added.

**From:** [jblankenship@gtcounty.org](mailto:jblankenship@gtcounty.org) [<mailto:jblankenship@gtcounty.org>]  
**Sent:** Monday, November 07, 2016 3:01 PM  
**To:** Public Info  
**Subject:** Contact From CharlestonCounty.org

**First Name:** Judy

**Last Name:** Blankenship

**Email:** [jblankenship@gtcounty.org](mailto:jblankenship@gtcounty.org)

**Phone:** 8435453028

**Question/Comment:** Does the county have any rules and regulations regarding the names of county facilities/buildings? Thanks,

## **BEAUFORT COUNTY POLICY FOR NAMING AND RENAMING LANDMARKS**

Beaufort County is blessed with a number of historic buildings, sites, and events that reflect our long and significant history. It is important when such sites are named or renamed that the historic names associated with these sites be retained. Changing the historic name of a landmark should be done only in extraordinary circumstances. If Council wishes to honor a distinguished citizen by naming an existing facility after them, the appropriate method would be to add "In Memory of (name)" to the existing name.

Prior to County Council approving the naming or renaming of any County site or landmark, the proposed name shall be submitted for review by the Beaufort County Historic Preservation Review Board (HPRB). The submittal shall include the proposed name change, the reason for the change, and any available historic information regarding the site and the proposed name. After reviewing the proposal, the HPRB shall forward its recommendation to County Council.

### **Criteria for Naming or Renaming Landmarks**

#### **Historic Names**

- A. Citizens who have made a significant contribution to the history of Beaufort County, South Carolina, or the United States, and who have been deceased a minimum of 5 years.

Examples: elected officials, community leaders, educators, military heroes, and individuals involved in the arts or athletics, etc.

- B. Places that have played a significant role in the history of Beaufort County, South Carolina, or the United States.

Examples: battle sites, sites associated with early explorers, or the sites of significant buildings, bridges, boat landings, and ferries

- C. Events that have made a significant contribution to the broad patterns of our history.

Examples: events related to the Revolutionary or Civil Wars, civil rights movement, or maritime history of the County



### **Native American Names**

Names associated with the long habitation of Native Americans in the Beaufort County area.

Examples: rivers, islands, settlements, and indian towns.

### **Natural Features**

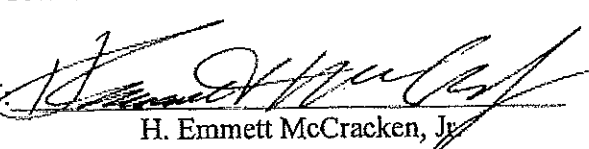
Names associated with nature that are indigenous to Beaufort County.

Examples: animals, birds, flowers, trees, marshes, and geological features.

Adopted this 22nd day of June, 1998.

COUNTY COUNCIL OF BEAUFORT COUNTY

BY

  
H. Emmett McCracken, Jr.  
Chairman

ATTEST:

  
Clerk to Council

## RESOLUTION NO. R-11-21

### A RESOLUTION ESTABLISHING A POLICY AND PROCEDURES FOR NAMING COUNTY OWNED PROPERTIES OR STRUCTURES

**WHEREAS,** Spartanburg County Council has determined that it is in the best interest of the citizens of Spartanburg County for there to be written a written policy and procedure for naming county owned properties or structures.

**NOW, THEREFORE,** this resolution is adopted to furnish guidelines and to establish a policy and procedure for naming county owned properties or structures.

**BE IT RESOLVED** that properties or structures owned by Spartanburg County may be named according to the following procedures.

#### Objective

To set the policy and guidelines for official naming of County owned Properties or Structures. All Park Properties are excluded.

#### Policy and Priorities

Spartanburg County Council may receive recommendations as to the naming of County owned properties or structures from the public, staff and related advisory bodies. All final decisions on naming or renaming of any county owned property or structure will be made by County Council in its sole and complete discretion.

#### Guidelines

##### Naming

- a. Properties or structures, owned by the County may be named for Individuals who, in the opinion of the Council, have made exceptional contributions to the community by having met one or more of the following specific criteria:
  1. The individual must have made a contribution to the community which resulted in the long-term health and/or well being of the people of Spartanburg County.
  2. The individual must not have any other property or structures named for the nominated individual in the County
  3. The proposed name must be in good taste per local community standards and must not be insulting to or derogatory of any cultural group.
  4. The nominated individual must be supported by five letters of recommendation from groups, individuals or communities.

5. The individual must have been actively involved in Spartanburg County community affairs for no less than 25 years.
  6. The contribution by the individual must be of an exceptional quality and/or significance.
  7. The efforts of the individual must have made a lasting, significant contribution to the County's goals and objectives.
  8. The nominated individual must have been born and raised in Spartanburg County and deceased.
  9. A vote by County Council members must be unanimous.
- b. Properties or structures, owned by the County may be named for an elected or appointed public official or public employee.
  - c. Properties or structures, owned by the County may be named for individuals or groups who have made significant donations of land, money or facilities to the County.
    1. Any individual or group that donate(s) a significant amount of money or land may be eligible for naming rights to said property.
    2. When a property or structure is named in recognition of an honoree, that name will generally be effective for the useful life of the structure or the designated use of the area; however, the length of time that a property or structure is named for the designated individual or group will be determined by the County Council.
    3. When the proposed naming of a property or structure is in honor of an individual, the complete name of the individual will be used. The last name of the individual so honored may be used in referring informally to the facility.
    4. A portion of a facility such as a meeting or conference room or other public space may also be named in honor of such individual or group.

### **Renaming**

- a. Renaming of a property or structure may occur when a property that has been named in honor of a group or an individual has reached the end of its useful life and will be replaced or substantially renovated. The replaced or renovated structure may be renamed in recognition of another honoree per the criteria set out herein.
- b. Properties or structures may be renamed when they have been designated for another use and may be named in recognition of a different honoree.
- c. Appropriate recognition of earlier honorees shall be included in or adjacent to the newly renovated property as well as on any redeveloped property.
- d. Spartanburg County Council may make a final decision on any renaming for any



reason at any time.

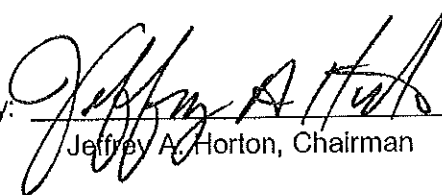
### Nominations

- a. Nominations for naming of County owned properties or structures may be submitted to the Clerk of County Council in writing, accompanied by a justification for the recommended honoree.
- b. All requests will be reviewed by the County Attorney, County Administrator and other appropriate staff before being submitted to County Council.

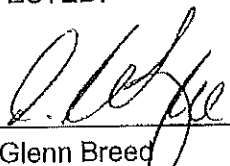
Adopted this 20<sup>th</sup> day of June, 2011.

SPARTANBURG COUNTY COUNCIL

By:

  
Jeffrey A. Horton, Chairman

ATTESTED:

  
D. Glenn Breed  
County Administrator

STATE OF SOUTH CAROLINA  
JASPER COUNTY

RESOLUTION OF JASPER COUNTY COUNCIL  
NO. 08-\_\_\_\_\_

To establish criteria and procedures for naming Jasper County  
public buildings, rooms, portion of buildings and structures other  
than buildings.

WHEREAS, Jasper County Council wishes to establish criteria and procedures by which the County names public buildings, rooms, portion of buildings and structures other than buildings; and

WHEREAS, Jasper County Council finds that it is in the public interest to establish appropriate criteria for naming and establish a process by which Jasper County will consider recommendations for naming buildings and parts of public buildings, rooms, portion of buildings and structures other than buildings;

NOW THEREFORE, BE IT RESOLVED by Jasper County Council, in Council duly assembled and by the authority of the same, that Jasper County Council does hereby adopt the following Regulations for the naming of buildings, rooms, parts of buildings and other structures other than buildings located within the County:

1. This regulation will apply to the naming of all Jasper County owned public buildings, rooms, portions of buildings and structures other than buildings.
2. Public buildings in Jasper County will be named for the functionality of the building and shall include the name "Jasper County." Examples might be "Jasper County Sheriff's Office" and "Jasper County Court House."
3. Jasper County Council may choose to name a room, portion of a building or structure other than a building in memory of an individual. The criteria to be considered by Jasper County Council in connection with the naming of a room, portion of a building, or structure other than a building for an individual is as follows:
  - a) The individual to be honored must have been deceased for at least 45 days.
  - b) The individual must have an exemplary reputation.
  - c) The individual must have resided or worked in Jasper County.
  - d) The individual must have made a substantial contribution to the community, which resulted in the improved well being of the citizens of Jasper County;
  - e) The individual must have been involved in Jasper County Community affairs over such a span of years that he or she is generally recognized by the community for outstanding accomplishments and contributions to benefit Jasper County.

- f) Individuals should have been involved in many facets of the community such as through service clubs, civic organizations, school, community, multi-cultural events and organizations, elected/appointed positions, military service, church community, and non-profit groups; the nature of their involvement should be beyond that done in the normal course of their employment or voluntary service.
- g) Consideration may be given to recognition for substantial financial gifts to the County.

4. The naming of buildings, parts of buildings, or structures other than buildings shall be in accordance with the following procedure:

- a) Nominations must be in writing addressed to County Council, must identify the name and address of the proponent and must outline the contribution of the proposed honoree to the people of Jasper County and the qualifications as set forth in paragraph 3.
- b) Upon receipt of a request by the Clerk to Council, she will forward copies to each member of County Council.
- c) For each request the County Council will appoint a committee to evaluate the request, examine the contributions of the proposed honoree and make a report and recommendation to the County Council.
- d) Following receipt of a report and recommendation from the committee County Council shall take action on nominations.
- e) When a room, portion of a building or structure other than a building shall be named for an individual, the naming shall be memorialized in an appropriate ceremony and a suitable plaque will be located in the room portion of a building or structure other than a building giving the full name, picture, and a brief biography of the person honored. The plaque will be designed and installed in deference to the décor of the space and the plaque shall not exceed 12"X14" in size.

This Resolution made this \_\_\_\_\_ day of \_\_\_\_\_, 2008.

\_\_\_\_\_  
Dr. George M. Hood, Chairman

ATTEST:

\_\_\_\_\_  
Judith M. Frank, Clerk to Council

# Aiken County

Boyd Johnson

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**From:** Sel Hemingway  
**Sent:** Thursday, November 10, 2016 9:12 AM  
**To:** Boyd Johnson  
**Subject:** FW: "Naming" Policy

*Sel Hemingway  
Georgetown County Administrator  
Office - (843)-545-3006  
Cell - (843)-318-2275  
Fax - (843)-545-3536*

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**From:** scac-talk-group@googlegroups.com [mailto:scac-talk-group@googlegroups.com] **On Behalf Of** Clay Killian  
**Sent:** Wednesday, February 24, 2016 8:50 AM  
**To:** scac-talk-group@googlegroups.com  
**Subject:** [SCAC Talk Group] RE: "Naming" Policy

Sel,

We do not have a policy on the naming of buildings, but do have a policy on the names that appear on dedication plaques for any newly constructed building. See below:

- **Sec. 19-4. - Wording on county dedication plaques.**

The policy for the wording to be included on dedication plaques for future county construction projects is as follows:

- (1) The names of councilmembers as of the date of the funding or authorization of the project through the date of the dedication of the project shall be included on dedication plaques.
- (2) The name of the director of public works/engineering shall be added to the dedication plaque.
- (3) The names of the members of the applicable advisory board as of the date of the funding or authorizing of the project shall be included on dedication plaques.
- (4) The names of the county administrator, the county attorney, the county engineer, the architect and the contractor shall be included on the plaque.
- (5) Credit shall be given to all funding sources only when such sources include funds from agencies other than the county.
- (6) No district numbers are to be on the plaque.

Clay

J. Clay Killian  
County Administrator



**Item Number:** 2.c  
**Meeting Date:** 1/26/2017  
**Item Type:** REPORTS

**AGENDA REQUEST FORM**  
GEORGETOWN COUNTY COUNCIL



**DEPARTMENT:** County Council

**ISSUE UNDER CONSIDERATION:**

Status reports on Capital Project Sales Tax including: Road resurfacing projects, Murrells Inlet Dredging Project, Fire substations, and Town of Andrews Fire/Police Complex

**Item Number:** 2.d  
**Meeting Date:** 1/26/2017  
**Item Type:** REPORTS

**AGENDA REQUEST FORM**  
GEORGETOWN COUNTY COUNCIL



**DEPARTMENT:** County Council

**ISSUE UNDER CONSIDERATION:**

ULI Update Report

**CURRENT STATUS:**

The final ULI report was delivered to the community late last week and will be discussed in greater detail on Thursday at the Workshop. One of the first steps in implementation is to establish an agreement between the two local governments – Georgetown County and the City of Georgetown.

The Intergovernmental Agreement was presented to County Council, and approved on Tuesday. It describes the relationship and responsibilities of each partner. There is no financial commitment referenced in the agreement and does not place any real burden on the County.

Item Number: 2.e  
Meeting Date: 1/26/2017  
Item Type: REPORTS

**AGENDA REQUEST FORM**  
GEORGETOWN COUNTY COUNCIL



**DEPARTMENT:** County Council

**ISSUE UNDER CONSIDERATION:**

Review of the County's policy pertaining to attendance by board and commission members.

**CURRENT STATUS:**

Ordinance No. 2008-25, was adopted by Georgetown County Council to govern County Boards and Commissions. The Ordinance outlines attendance for board/commission members as follows, "Except for illness, any member who fails to attend three (3) consecutive regular meetings shall automatically be disqualified as a member, and the secretary shall notify in writing the member and the Georgetown County Council. The secretary of each board and commission shall keep attendance records for each meeting to be supplied to County Council at its request".

**POINTS TO CONSIDER:**

Several County boards/commissions have experienced issues with poor attendance by some members. Often this results in the inability of the the board to obtain the quorum necessary to conduct board business.

The County's application for boards/commissions was recently revised. The updated form is more concise (one page), and no longer requires the signature of a notary. Additionally, expectations regarding meeting attendance is stated on the application form.

**FINANCIAL IMPACT:**

n/a

**ATTACHMENTS:**

Description	Type
▣ Revised Board / Commission application	Exhibit
▣ Ordinance governing boards/commissions	Exhibit





Sec. 2-84. - General powers, duties and proscriptions.

- (a) *Mandate to organize; notification of news media.* Each board or commission shall, every two (2) years after the general election, organize itself by electing one (1) of its members as chairman, one (1) as secretary, and such other officers as they may deem appropriate. The secretary shall, with other assigned duties, be in charge of notifying the news media of all regular and special meeting of the board or commission.
- (b) *Time and schedule of meetings.* Each board and commission may set their own time and schedule of meetings, but no board or commission may schedule less than two (2) meetings per year.
- (c) *Performance of functions and duties.* Each board or commission is advisory in nature and shall perform its functions and duties as assigned by Georgetown County Council with regard to any applicable federal or state law.
- (d) *Personnel.* Personnel of any board or commission employed and paid by county funds, shall be subject to the hiring, employment, termination and personnel practices of the Georgetown County Council.
- (e) *Compensation.* Unless otherwise outlined in the South Carolina Code of Laws, board and commission members shall serve without pay.
- (f) *Requests and expenditure of funding.* Any requests from the county for funding shall be in the form of a budget request, submitted to the county on or before April 1, preceding the fiscal year beginning July 1. All county funds expended shall be done so in conformity with county financial procurement codes and policies.
- (g) *Attendance.* Except for illness, any member who fails to attend three (3) consecutive regular meetings shall automatically be disqualified as a member, and the secretary shall so notify in writing the member and the Georgetown County Council. The secretary of each board and commission shall keep attendance records for each meeting to be supplied to county council at its request.
- (h) *Conflict of interest.* All members appointed by county council to commissions and boards shall be required to remove themselves from discussion and/or voting on any issue that may constitute a conflict of interest. A conflict of interest shall be deemed to occur when personal benefit of any nature may accrue to the appointee from a pending decision. Any appointee failing to remove himself or herself from any situation where such conflict may occur shall be subject to removal from the commission or board upon a simple majority vote of county council. Members shall also adhere to any and all state regulations and statutes concerning conflict of interest of public bodies.
- (i) *Concurrent service of council members prohibited.* No Georgetown County Council member may serve as a regular or ex officio member of any county-funded board or commission.

(Ord. of 11-10-87, Art. IV, §§ 1—10; Ord. No. 2004-05, 2-24-04; Ord. No. 2008-25, 9-9-08)

Sec. 2-85. - Disestablishment.

- (a) *Disestablishment of boards and commissions having not met in twelve (12) months.* All county-established boards and commissions which have not had a meeting of a majority of its members within the past twelve (12) months may be disestablished by action of Georgetown County Council and their functions dissolved.
- (b) *Authority to disestablish.* The Georgetown County Council may disestablish, not in conflict with federal or state laws, any county council-appointed board or commission and assign its functions and duties to another board or commission or directly under the governing authority and administration of the Georgetown County Council. Georgetown County Council may also create a new board or commission to perform the same functions and duties or abolish the functions altogether.

(Ord. of 11-10-87, Art. V, §§ 1, 2; Ord. No. 2008-25, 9-9-08)

Sec. 2-86. - Service and removal.

- (a) Members of said boards, commissions, etc., shall serve at the pleasure of the county council member who recommended their appointment. Any member of any board or commission may be removed from such board or commission upon the motion of the council member who recommended his or her appointment, duly seconded, and approved by a majority of county council.
- (b) For those boards and commissions whose members may be removed only for cause, the procedure for removal shall be as follows: County council shall present a written statement to the board or commission member whose removal is sought, specifying the reasons the member should be removed. The board or commission member shall have ten (10) days to respond in writing. At the next county council meeting after the board or commission member has submitted his response, or after the ten-day period has expired if no response is given, county council shall conduct a hearing in executive session pursuant to SC. Code 1976, § 30-4-70(a)(1) to discuss the appointment. The determination of removal shall be by vote in public session declaring a vacancy in the position without a statement of cause. Any fact which, in the discretion of council, is deemed to adversely affect the public interest, may constitute cause.

(Ord. No. 99-44, Art. II, § 5, 10-12-99)

Item Number: 2.g  
Meeting Date: 1/26/2017  
Item Type: REPORTS

**AGENDA REQUEST FORM**  
GEORGETOWN COUNTY COUNCIL



**DEPARTMENT:** County Council

**ISSUE UNDER CONSIDERATION:**

Report on various beach related issues including access, regulation, life guard services and re-nourishment.

**CURRENT STATUS:**

A comprehensive program including and addressing all aspects of beach management does not exist at this time. Issues are generally addressed on an as needed basis.

Georgetown County does not provide life guard services or staffing for routine beach cleaning services, beyond trash collection, at this time.

**POINTS TO CONSIDER:**

Development of a comprehensive beach management program is anticipated to streamline, simplify and improve the management of various issues with regard to beach access, regulation and management.

**FINANCIAL IMPACT:**

Varied depending upon level of programming.

**OPTIONS:**

1. Proceed with development of a comprehensive beach management program to include items defined by Council. Address funding requirements and sources required for implementation.
2. Continue to address beach issues on an as needed basis.

**STAFF RECOMMENDATIONS:**

**ATTACHMENTS:**

Description	Type
▣ Beach Management Report	Backup Material



# Georgetown County Council

## 2017 WORKSESSION

### COMPREHENSIVE BEACH MANAGEMENT REPORT

#### Facilities

Annual inspection conducted by County Staff from various areas including Facility Services, Parks & Recreation, Capital Projects to determine and document condition of each access. Upon completion repairs are prioritized with critical needs addressed quickly. As time and budget allows lesser priority items and preventative maintenance (nail replacement, etc.) is.

Parking lots, signage and trash receptacles are evaluated routinely as part of trash collection process. Replacements, repairs are made throughout the as required.

Vegetation is cut back over winter months. Will be addressed as needed during season.

Hurricane Matthew damaged or destroyed 54 of the 66 County Owned beach accesses in Georgetown County. As a result these structures will be replaced/repaired during 2017.

#### Opportunities for Consideration

Development of Beach Facility Management Plan to include:

- Comprehensive inspection program including Facility Services, Parks & Recreation and Building Inspector(s) 2 times per year (Pre and Post beach season).

- Comprehensive maintenance plan to include:

Annual preventative maintenance plan

Life cycle analysis and plans for replacement of accesses based upon age, etc. (Similar to CERP program)

Budget/funding to accomplish these goals

- Identification of potential long term project with regard to additions/upgrades to existing structures, installing accesses on unimproved access properties, parking lot improvements/upgrades, etc.

#### Beach Regulations

##### Beach Tents

Georgetown County is one of only a few beaches allowing tents to be used on the beaches. Tents have been identified by turtle groups as a hazard that impedes newly hatched babies from reaching



the ocean as they become stuck and/or disoriented by the structures of tent frames left overnight or abandoned on Georgetown County beaches.

Abandoned beach tents/frames/umbrellas, etc. become a hazard to beach users as the numbers multiply over the summer months. Weather often damages the structures or blows them around the beaches. Georgetown County currently prohibits leaving items on County beaches overnight however, there is little enforcement. Clean up is difficult as there is no on beach cleaning nor the staff or equipment to regularly perform these services at time.

#### Opportunities for Consideration

Do not permit use of beach tents on Georgetown County beaches and/or limit the size/type of shade structures that may be used on County beaches. Some areas allow only single pole structures (umbrellas) as an example.

Staff will develop cost estimate for provision of beach cleaning services for funding consideration if desired.

### **Beach Services/Lifeguards**

Life Guard Services are provided in neighboring areas (Myrtle Beach, North Myrtle Beach, Surfside Beach). Some of these areas have contracted with independent companies, North Myrtle Beach currently provides their own life guard services. All areas appear to fund provision of services primarily through daily rental of beach equipment (umbrellas, chairs, etc.) on the beaches they serve.

Parks & Recreation has attempted to generate interest and obtain proposals from private life guard companies to provide services in Georgetown County. To date we have been unable to find a private company interested in this service.

We have been advised that the lack of large beach front hotels and rental properties in Georgetown County result in a lower volume of beach traffic/tourist than that in higher density areas. As a result rental revenue generation is unlikely to fund life guard services on Georgetown County beaches.

Staff will develop cost estimate for provision of life guard services for funding consideration if desired.

### **Beach Re-nourishment**

#### Executive Summary:

The Beachfront Management Act (S.C. Code Ann. § 48-39-250 et seq.), establishes a requirement that ocean beachfront counties and municipalities prepare local comprehensive beach management plans in coordination with the South Carolina Department of Health and Environmental Control – Office of

Coastal Resource Management (SCDHEC-OCRM). The Georgetown County Local Comprehensive Beach Management Plan (LCBMP) was to be updated every 5 years, but is currently outdated.

Current Actions:

On 1.17.17 Art Baker, Holly Richardson, and James Coley of Georgetown County met with Will Salters, CFM Coastal Planner, SCDHEC-OCRM, to discuss bringing the LCBMP up-to-date. Will has offered assistance in revising the plan.

Considerations:

Adopting a current LCBMP would make the county eligible to apply for state beach renourishment funding opportunities.

Will the county pursue creating engineered beaches as to be eligible for FEMA renourishment funds in the event of a disaster similar to Hurricane Joaquin, or Hurricane Matthew?

If the county does create an engineered beach system the LCBMP should be written as close to simultaneously as possible so they may borrow from each other and maximize the efficiency of those working on the plans.

The planning department has some funding available to complete the update to the LCBMP.

Recommendations:

The county should update the LCBMP. The county should determine if funding is available to create an engineered beach program and if sufficient funding is available work on both an engineered beach program and LCBMP simultaneously.

The Engineered Beach Program would include the following primary components:

- Beach Renourishment and Maintenance Program
- Retention of a qualified Coastal Marine Engineering Consultant
- Comprehensive Design Drawings and Specifications to be used for bidding and construction
- Periodic beach surveys with cross-sections, particularly before and after major storm events.
- Monitoring of beach erosion and accretion.
- Determination of required renourishment intervals.
- Cost Estimations and lifecycle cost analysis
- Repair and replacement of groin systems
- A funding program for Beach Nourishment at recommended intervals
- Compliance with SCHEC-OCRM and FEMA requirements for engineered beaches
- This will provide reimbursement (75%) of beach renourishment following declared Natural Disasters.
- Sand Fencing and berm vegetation plan

Justification:

The beaches along Georgetown County area significant tourist destination and contribute greatly to the local economy. In addition, beach and dune systems protect real property along the beaches from storm surges. It is in the interests of the county to maintain these beaches for these and other reasons. Furthermore, having engineered beaches will provide FEMA and state funding for repairs following declared disasters such as hurricanes.

Closing:

Historically we have been reactive... how do we become proactive?

**Item Number:** 2.h  
**Meeting Date:** 1/26/2017  
**Item Type:** REPORTS

**AGENDA REQUEST FORM**  
GEORGETOWN COUNTY COUNCIL



**DEPARTMENT:** County Council

**ISSUE UNDER CONSIDERATION:**  
Capital Improvement Plan Report